



Notice of the Hybrid Parish Council Meeting
On Wednesday 8th April 2026 at 7pm

And you are Hereby Summoned to Attend

If you wish to attend by ZOOM please contact the clerk for the link

AGENDA

- 1. Apologies**
- 2. Declarations of interest for items on the agenda.**
- 3. Minutes – to approve and sign the minutes of March 11th 2026.**
- 4. Public Question time from residents of Birdham in accordance with Standing Orders 3d – 3l**
- 5. To receive reports from CDC members for Birdham**
- 6. Planning matters including appeals, applications and CDC delegated decisions**
 - i. Planning Enforcement Notices – new and/or updates**

Planning Application number	Address	Details	Comment deadline
BI/49 planning number BI/25/00249/OPEDEV LEGAL no TCP-10-0066	6 Alandale Road, Birdham	erection of 2m high fence inappropriate to landscape etc	Must be removed as on highway permitted development does not apply no comments required

- ii. Notifications of Planning Appeals**
- iii. Planning applications to be decided**

Planning Application number	Address	Details	Comment deadline
BI/26/00559/EL	Paul Knappet, Kellys Farm, Bell Lane, Birdham, Chichester, West Sussex, PO20 7HY	Existing lawful development - change of use of 1 no. building from offices (Use Class B1(a)) to 1 no. dwellinghouse (Use Class C3)	8th April - 21 days
BI/26/00570/FUL - Minor Dev - Gypsy/Traveller Site	Use of land for the stationing of a caravan for residential purposes and the construction of a	Land North West Of Premier Business Park, Birdham Road	15th April 21 days
BI/26/00390/PROW - Public Rights of Way	Layby south of Birdham stores	Section 257 application for the diversion of a public right of way	20 th April

		running east to west to the east of main road Birdham	
BI/26/00659/ELD - Other Dev - Certs of Lawful Development	Kelly's nursery	Existing lawful development certificate for the continued use of land as a domestic garden	20 th April
BI/26/00653/DOM	Kingfisher Cottage, Westlands Lane, Birdham, Chichester, West Sussex, PO20 7HH	Proposed single/two storey rear extension, new porch, replacement of existing windows and doors, new boundary wall, revised vehicle entrance, demolition of existing garage and construction of open car barn	20 th April

iv. Delegated decisions to be noted:

Planning Application number	Address	Details	Decision
BI/25/02871/FUL - Minor Dev - Dwellings	Paul Knappet, Kellys Farm, Bell Lane, Birdham, Chichester, West Sussex, PO20 7HY	Partial demolition of existing agricultural building and erection of 2 no. detached dwellings,	REFUSED
BI/25/02753/ELD	Kingfisher Cottage, Westlands Lane, Birdham, Chichester, West Sussex, PO20 7HH	Existing lawful development certificate for the continued use of building (known as Oak Cottage) as a residential self-contained dwelling.	REFUSED

7. Birdham Drop-in: date and content

8. Ditch maintenance – update

9. Motion to transfer remaining Operation Watershed funds to Ditch Maintenance account (£4000)

10. To receive a report from WSCC member for Birdham

11. Clerk's report

- i. End of year expenditure against budget (2025 - 2026)**
- ii. Clerk's Correspondence**
- iii. To approve the payments for consideration**
- iv. Bank reconciliation**

12. Councillor reports

- i. Play area**
- ii. Recreation Ground and Bequeathed Land**
- iii. Village green and Kingfisher, Triangle and Village ponds**
- iv. Communication working group**
- v. Community Resilience**

13. Reports of meetings attended by Councillors

14. Items for inclusion on the next agenda

15. Date and arrangements of next meeting

RECORDING AND FILMING OF MEETINGS

- ✦ Members of the public and press are permitted to record or film meetings to which they have permitted access including remote meetings on a remote video platform. As a general rule the council does not record these meetings. The European Union (EU) has formally recognised the UK's data protection standards (June 28th 2021) which means that personal data can continue to flow between Europe and the UK.
- ✦ Members of the public must be aware of Data Protection laws concerning the filming or recording of other people and respect their rights, particularly with regard to the filming or recording of minors
- ✦ Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded
- ✦ Recording or filming may only be done in a non-disruptive manner. The Chair has the right to stop proceedings and take appropriate action if she/he deems the recording or filming to be disruptive and/or it is contravening the rights of those present
- ✦ The Council asks those who are recording proceedings, not to edit the film or recording in such a way that could lead to misinterpretation of the proceedings, or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.
- ✦ These requirements will be deemed to have been accepted whether the public has read them or not.

Signed: IXWhitaker

31st March 2026