



Notice of the Hybrid Parish Council Meeting
On Wednesday 14th January 2026 at 7pm

And you are Hereby Summoned to Attend

If you wish to attend by ZOOM please contact the clerk for the link

AGENDA

1. Apologies
2. Declarations of interest for items on the agenda.
3. Minutes – to approve and sign the minutes of December 10th 2025.
4. Public Question time from residents of Birdham in accordance with Standing Orders 3d – 3l
5. To receive reports from CDC members for Birdham
6. Planning matters including appeals, applications and CDC delegated decisions
 - i. Planning Enforcement Notices – new and/or updates
 - ii. Notifications of Planning Appeals
 - iii. Planning applications to be decided

Planning Application number	Address	Details	Comment deadline
BI/25/02753/ELD	Kingfisher Cottage, Westlands Lane, Birdham, Chichester, West Sussex, PO20 7HH	Existing lawful development certificate for the continued use of building (known as Oak Cottage) as a residential self-contained dwelling	14th Jan (28 days)
BI/25/02271/FUL	2 Whitestone Farm Cottages, Main Road, Birdham, Chichester, West Sussex, PO20 7HU	Dropped kerb, new fence and gate, and removal of trees.	14th Jan (28 days)
BI/25/02986/TPA	32 Walwyn Close	Height reduce and width reduce (all round) by 2m on 3 no. Oak trees (T1,T2)	14th Jan 21 days

		and T3), subject to 97/00037/TPO	
BI/25/02546/FUL - Minor Dev	1 Pool House Lock Lane	Replacement retaining sea wall realigned landwards	14th Jan 21 days

iv. Delegated decisions to be noted:

Planning Application number	Address	Details	Decision
BI/25/02553/PLD	25 Rowan Close	single storey rear extension	PERMIT
BI/25/02698/TPA	12 Piper's Mead	Tree works	PERMIT
BI/25/02620/TPA	Grisdale 31 Walwyn Close	tree works	PERMIT
25/02634/DOM	Swallow Cottage, Crooked Lane	Erection of a two storey rear extension to replace existing conservatory	PERMIT
BI/25/02432/ELD	Merrieweather 18 Greenacres Birdham Chichester	Lawful development certificate application for the commencement of development of planning permission BI/22/01509/DOM.	PERMIT

7. To receive a report from WSCC member for Birdham to include update on Southern Water issue on new development Birdham Road

8. Clerk's report

- i. Motion to continue paying council invoices by BACS (3 years)
- ii. Civility and Respect: Councillor Statements of Assurance
- iii. Assertion 10
- iv. Clerk's Correspondence
- v. To approve the payments for consideration
- vi. Bank reconciliation

9. Councillor reports

- i. Play area
- ii. Recreation Ground and Bequeathed Land
- iii. Village green and Kingfisher, Triangle and Village pond
- iv. Communication working group
- v. Community Resilience

10. Reports of meetings attended by Councillors

11. Councillor Reports

12. Items for inclusion on the next agenda

13. Date and arrangements of next meeting

RECORDING AND FILMING OF MEETINGS

- ✚ **Members of the public and press are permitted to record or film meetings to which they have permitted access including remote meetings on a remote video platform. As a general rule the council does not record these meetings. The European Union (EU) has formally recognised the UK's data protection standards (June 28th 2021) which means that personal data can continue to flow between Europe and the UK.**
- ✚ **Members of the public must be aware of Data Protection laws concerning the filming or recording of other people and respect their rights, particularly with regard to the filming or recording of minors**
- ✚ **Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded**
- ✚ **Recording or filming may only be done in a non-disruptive manner. The Chair has the right to stop proceedings and take appropriate action if she/he deems the recording or filming to be disruptive and/or it is contravening the rights of those present**
- ✚ **The Council asks those who are recording proceedings, not to edit the film or recording in such a way that could lead to misinterpretation of the proceedings, or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.**
- ✚ **These requirements will be deemed to have been accepted whether the public has read them or not.**

Signed: IXWhitaker

7th January 2026